



CITY OF TALLAHASSEE

August 26, 2024

VIA EMAIL: bubbac@wardintltrucks.com
ATTN: Homer Bubba Campbell
Ward International Trucks of Florida, LLC
3101 Commonwealth Blvd
Tallahassee, FL 32303

Re: Extension of Contract No. 5139 - RFP No. 069-21-KM

Mr. Campbell,

This correspondence constitutes formal notice that the Contract referenced above will expire on November 7, 2024. The City of Tallahassee hereby elects to extend the term of the Contract through November 7, 2026. This extension represents the final permissible extension under the contract.

Please be advised that, according to City records, your certificate of insurance (COI) is not current. Pursuant to the Contract provision, your company is prohibited from providing services to the City without maintaining the requisite insurance coverage for the entirety of the extension period. An updated COI should be submitted upon receipt of this letter. The COI must list the City of Tallahassee as an additional insured and must reference the contract number. The updated COI may be submitted using one of the following methods:

- Fax: (850) 891-8177
Email: Cindy.Dickinson@talgov.com
Mail: Treasurer Clerk Office/Contracts Division, 300 S. Adams Street, Mailbox A-31, Tallahassee, FL 32301

To acknowledge your acceptance of this extension, please sign and return this document through AdobeSign. Unless specifically amended, all other terms and conditions of the Contract shall remain in full force and effect. For any questions or further clarification, please contact Keith Milton at Keith.Milton@talgov.com or via telephone at 850-891-8289.

Sincerely,

[Handwritten signature]

Veronica McCrackin
Director for Procurement Services

ACCEPTANCE OF CONTRACT EXTENSION

Name (Typed or Printed) Homer Campbell
Signature [Handwritten Signature]
Date 09/03/2024

CITY HALL
300 South Adams Street
Tallahassee, FL 32301-1731
850-891-0000
TDD: 711 • Talgov.com

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