FY20 Budget Pro Formas by Fund & Long-term Financial Plans

General Fund

The FY20 Budget was presented and reviewed during eight public meetings and workshops, and has been developed within the following criteria:

- The millage rate will remain at 4.1000, which the Commission established as the millage rate "cap" at the June 5 budget workshop.
- Except for grant funded positions, or positions funded through updated rate studies, the budget does not include increases in the workforce.
- Community Human Services Programs (CHSP) will receive \$2,165,850 in funding in FY20, and the Council on Cultural Arts (COCA) will receive \$196,000, listed in Attachment 8.
- \$1,139,102 in Outside Agency funding is provided in the FY20 budget for community and human services as listed in Attachment 9.
- Operating line items have been held at FY19 levels for governmental fund, with enterprise funds adjusted by CPI per rate study assumptions.
- Salary enhancements and minimums for general employees are the same as the prior year at 3% with a \$1,000 minimum for general employees. The City also pays a living wage of \$12/hour to all full-time employees, and seasonal/part-time employees with a consistent full-time schedule. Raises and benefit cost sharing for fire and police personnel have been determined through collective bargaining agreements for fire (approved October 25, 2017) at 3% and police (approved April 11, 2018) at 3% with a 4.5% step for those eligible. These increases help employees offset increases in health care costs.
- ▼ Fund Pro Forma 2020 Budget 9-11-19 Agenda 001 General Fund

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types						
REVENUE SUMMARY						
Taxes & Franchise Fees	\$ 24,424,545	\$ 24,278,093	\$ 24,642,263	\$ 25,011,897	\$ 25,387,076	\$ 25,767,882
Ad Valorem Taxes	44,597,725	47,367,287	48,077,796	48,798,963	49,530,948	50,273,912
Licenses & Permits	1,427,650	1,311,723	1,331,400	1,351,371	1,371,641	1,392,216
Intergovernmental Revenue	19,845,005	20,513,862	20,440,945	20,747,560	21,058,773	21,374,655
Charges for Services	10,245,394	9,513,341	9,656,037	9,800,878	9,947,891	10,097,109
Fines & Forfeitures	1,024,082	774,854	786,476	798,273	810,247	822,401
Other Revenues	12,592,133	12,131,810	12,313,786	12,498,492	12,685,970	12,876,259
Other Sources	44,678,691	45,519,256	46,202,045	46,895,076	47,598,502	48,312,479
Revenue Subtotal	\$ 158,835,225	\$ 161,410,226	\$ 163,450,748	\$ 165,902,509	\$ 168,391,047	\$ 170,916,913
EXPENDITURE SUMMARY						
Personnel Services	\$ 91,429,870	\$ 92,746,532	\$ 94,137,729	\$ 95,549,805	\$ 96,983,047	\$ 98,437,794
Operating Expenditures	12,212,351	12,568,615	12,757,099	12,948,504	13,142,741	13,339,857
Internal Service Funds	20,098,006	20,273,363	20,577,449	20,886,121	21,199,402	21,517,399
Utilities and Other Expenses	4,345,056	4,345,056	4,410,233	4,476,385	4,543,534	4,611,682
Transfers	17,130,842	17,422,361	17,348,146	17,398,562	15,884,820	15,670,285
Contributions to Operations	13,619,100	14,054,299	14,265,114	14,479,091	14,696,276	14,916,721
Year End Adjustments			-	-	-	
Expenditure Subtotal	\$ 158,835,225	\$ 161,410,226	\$ 163,495,770	\$ 165,738,468	\$ 166,449,820	\$ 168,493,738
TOTAL SUMMARY						
Revenue Total	\$ 158,835,225	\$ 161,410,226	\$ 163,450,748	\$ 165,902,509	\$ 168,391,047	\$ 170,916,913
Expenditure Total	\$ 158,835,225	\$ 161,410,226	\$ 163,495,770	\$ 165,738,468	\$ 166,449,820	\$ 168,493,738
Total Fund Balance	-		(\$ 45,022)	\$ 164,041	\$ 1,941,227	\$ 2,423,175

Donations Fund

The Donations Fund accounts for charitable donations given to the City to support various public safety and social programs. Examples include the Tallahassee Police Department's canine, crime prevention, child safety, and victim advocates programs. Additionally, the fund includes the Change for Change program, which provides customers the option to make a monthly contribution through their City Utilities account towards ending homelessness for children and families.

▼ Fund Pro Forma 2020 Budget 9-11-19 Agenda ▼ 115 - Donations Operating Fund ▼

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types						
REVENUE SUMMARY						
Taxes & Franchise Fees	-	-	-	-	-	
Ad Valorem Taxes	-	-	-	-	-	
Licenses & Permits	-	-	-	-	-	
Intergovernmental Revenue	-	-	-	-	-	
Charges for Services	-	-	-	-	-	
Fines & Forfeitures	-	-	-	-	-	
Other Revenues	85,433	86,735	88,036	89,357	90,697	92,058
Other Sources	-	-	-	-	-	
Revenue Subtotal	\$ 85,433	\$ 86,735	\$ 88,036	\$ 89,357	\$ 90,697	\$ 92,058
EXPENDITURE SUMMARY						
Personnel Services	-	-	-	-	-	
Operating Expenditures	-	-	-	-	-	
Internal Service Funds	8	28	28	29	29	30
Utilities and Other Expenses	-	-	-	-	-	
Transfers	85,425	86,707	88,007	89,327	90,667	92,027
Contributions to Operations	-	-	-	-	-	
Year End Adjustments	-	-	-	-	-	
Expenditure Subtotal	\$ 85,433	\$ 86,735	\$ 88,035	\$ 89,356	\$ 90,696	\$ 92,057
TOTAL SUMMARY						
Revenue Total	\$ 85,433	\$ 86,735	\$ 88,036	\$ 89,357	\$ 90,697	\$ 92,058
Expenditure Total	\$ 85,433	\$ 86,735	\$ 88,035	\$ 89,356	\$ 90,696	\$ 92,057
Total Fund Balance	-	-	S 1	\$ 1	\$ 1	S 1

Building Inspection Fund

The Building Inspection Division operates as a separate enterprise fund which was established to account for all activities related to the enforcement of the city's building inspection regulations. The fund is used for the enforcement and implementation of the Florida Building Code. Over the last several years, the fund has experienced a consistent increase due to building permitting and inspection activities. This trend is projected to continue into FY20 as well. There are several multi-family projects which will be completed in FY20 and several large hotel projects being submitted which will start construction in FY20. The growth in permitting and inspections appears to remain strong and reflects a strong demand for these services. The FY20 Building Inspection Budget is shown below.

▼ Fund Pro Forma 2020 Budget 9-11-19 Agenda ▼ 120 - Building Code Enforcement Fund ▼

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types						
REVENUE SUMMARY						
Taxes & Franchise Fees	-	-	-	-	-	
Ad Valorem Taxes	-	-	-	-	-	
Licenses & Permits	3,512,636	3,640,953	3,695,567	3,751,001	3,807,266	3,864,375
Intergovernmental Revenue	-	-	-	-	-	
Charges for Services	123,495	125,348	127,228	129,136	131,073	133,039
Fines & Forfeitures	78,459	79,636	80,830	82,043	83,274	84,523
Other Revenues	203,531	206,583	209,683	212,828	216,020	219,261
Other Sources	18,000	18,270	18,544	18,822	19,105	19,391
Revenue Subtotal	\$ 3,936,121	\$ 4,070,790	\$ 4,131,852	\$ 4,193,830	\$ 4,256,737	\$ 4,320,589
EXPENDITURE SUMMARY						
Personnel Services	\$ 2,985,354	\$ 3,046,750	\$ 3,092,452	\$ 3,138,839	\$ 3,185,920	\$ 3,233,710
Operating Expenditures	56,733	57,585	58,448	59,324	60,215	61,117
Internal Service Funds	786,882	857,696	870,562	883,620	896,875	910,328
Utilities and Other Expenses	-	-	-	-	-	
Transfers	107,152	108,759	110,391	112,047	113,727	115,433
Contributions to Operations	-	-	-	-	-	
Year End Adjustments	-	-	-	-	-	
Expenditure Subtotal	\$ 3,936,121	\$ 4,070,790	\$ 4,131,853	\$ 4,193,830	\$ 4,256,737	\$ 4,320,588
TOTAL SUMMARY						
Revenue Total	\$ 3,936,121	\$ 4,070,790	\$ 4,131,852	\$ 4,193,830	\$ 4,256,737	\$ 4,320,589
Expenditure Total	\$ 3,936,121	\$ 4,070,790	\$ 4,131,853	\$ 4,193,830	\$ 4,256,737	\$ 4,320,588
Total Fund Balance	_	_	(\$ 1)	_	_	S 1

The Building Inspection Division is recognized locally as delivering a high level of service responding to inspection requests and providing timely plan reviews. The Building Inspection Division does not anticipate any increase in level of service in FY20 and will continue to monitor permitting activity to ensure the community receives prompt and high-quality service.

StarMetro

The City has operated StarMetro, a public transit system, since December 1973. StarMetro provides fixed route and special transportation services under provisions of the Americans with Disabilities Act (ADA) and serves as the Community Transportation Coordinator (CTC) for Leon County. Public transportation services include weekday cross-town routes as well as university routes. StarMetro also provides individually scheduled per request (para-transit) transportation to senior, disabled and low-income customers in Tallahassee and Leon County.

▼ Fund Pro Forma 2020 Budget 9-11-19 Agenda ▼ 580 - StarMetro Operating Fund ▼

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types						
REVENUE SUMMARY						
Taxes & Franchise Fees	-	-	-	-	-	
Ad Valorem Taxes	-	-	-	-	-	
Licenses & Permits	-	-	-	-	-	
Intergovernmental Revenue	1,142,168	1,159,301	1,176,690	1,194,340	1,212,255	1,230,439
Charges for Services	6,652,929	7,581,572	7,695,298	7,810,728	7,927,888	8,046,807
Fines & Forfeitures	-	-	-	-	-	
Other Revenues	-	-	-	-	-	
Other Sources	9,511,998	9,829,545	9,976,988	10,126,643	10,278,543	10,432,72
Revenue Subtotal	\$ 17,307,095	\$ 18,570,418	\$ 18,848,976	\$ 19,131,711	\$ 19,418,687	\$ 19,709,96
EXPENDITURE SUMMARY						
Personnel Services	\$ 10,517,749	\$ 11,028,687	\$ 11,194,117	\$ 11,362,030	\$ 11,532,458	\$ 11,705,449
Operating Expenditures	2,131,466	1,930,118	1,959,068	1,988,450	2,018,280	2,048,550
Internal Service Funds	2,773,969	2,826,173	2,868,570	2,911,595	2,955,269	2,999,600
Utilities and Other Expenses	1,868,540	1,868,540	1,896,567	1,925,017	1,953,891	1,983,200
Transfers	15,371	916,900	926,407	936,134	946,077	956,24
Contributions to Operations	-	-	-	-	-	
Year End Adjustments	-	-	-	-	-	
Expenditure Subtotal	\$ 17,307,095	\$ 18,570,418	\$ 18,844,729	\$ 19,123,226	\$ 19,405,975	\$ 19,693,046
TOTAL SUMMARY						
Revenue Total	\$ 17,307,095	\$ 18,570,418	\$ 18,848,976	\$ 19,131,711	\$ 19,418,687	\$ 19,709,967
Expenditure Total	\$ 17,307,095	\$ 18,570,418	\$ 18,844,729	\$ 19,123,226	\$ 19,405,975	\$ 19,693,046
Total Fund Balance	_	_	\$ 4.247	\$ 8.485	\$ 12.712	\$ 16,921

- Revenue projections have been affirmed to reflect annual gas tax revenue of \$2.9 million, based on most recent estimates.
- The proposed budget includes new revenue assumptions for Florida State University and the repayment of loans starting in FY20 for the purchase of an entire electric fleet for these routes.
- In FY20, StarMetro will receive additional revenue from Tallahassee Community College for students utilizing routes surrounding the campus through the, per semester U-Pass program.

Aviation

The Aviation Fund supports operations at the Tallahassee International Airport (TLH) by the Aviation Department and the Police Airport Unit. The Fund also makes contributions to the Fire Fund for the Tallahassee Fire Department's operations at the airport.

To properly serve customers and increase the airport's profile as a community asset, the Aviation Department has many goals and objectives. They will continue strategic capital investments outlined in the Airport Master Plan such as constructing the Quick-Turnaround Rental Car Facility, renovation of Runway 18/36, creating the International Passenger Processing Facility (IPPF), development and modernization of hangars, and more. An IPPF would open opportunity to develop a Foreign Trade Zone, encompassing eight counties and facilitating international commerce.

▼ Fund Pro Forma 2020 Budget 9-11-19 Agenda ▼ 540 - Aviation Operating Fund ▼

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types						
REVENUE SUMMARY						
Taxes & Franchise Fees	-	-	-	-	-	
Ad Valorem Taxes	-	-	-	-	-	
Licenses & Permits	-	-	-	-	-	
Intergovernmental Revenue	-	-	-	-	-	
Charges for Services	11,788,000	13,164,000	13,361,460	13,561,882	13,765,310	13,971,790
Fines & Forfeitures	-	-	-	-	-	
Other Revenues	132,000	173,000	175,595	178,229	180,902	183,616
Other Sources	-	-	-	-	-	
Revenue Subtotal	\$ 11,920,000	\$ 13,337,000	\$ 13,537,055	\$ 13,740,111	\$ 13,946,212	\$ 14,155,406
EXPENDITURE SUMMARY						
Personnel Services	\$ 5,710,094	\$ 5,945,190	\$ 6,062,311	\$ 6,182,247	\$ 6,305,072	\$ 6,430,865
Operating Expenditures	839,772	839,772	839,783	839,794	839,805	839,816
Internal Service Funds	1,658,164	1,741,038	1,741,038	1,741,038	1,741,038	1,741,038
Utilities and Other Expenses	991,207	1,000,128	1,009,130	1,018,211	1,027,375	1,036,621
Transfers	-	-	-	-	-	
Contributions to Operations	1,215,772	1,367,901	1,380,212	1,392,634	1,405,168	1,417,814
Year End Adjustments	1,504,991	2,442,971	2,464,958	2,487,142	2,509,527	2,532,112
Expenditure Subtotal	\$ 11,920,000	\$ 13,337,000	\$ 13,497,432	\$ 13,661,066	\$ 13,827,985	\$ 13,998,266
TOTAL SUMMARY						
Revenue Total	\$ 11,920,000	\$ 13,337,000	\$ 13,537,055	\$ 13,740,111	\$ 13,946,212	\$ 14,155,406
Expenditure Total	\$ 11,920,000	\$ 13,337,000	\$ 13,497,432	\$ 13,661,066	\$ 13,827,985	\$ 13,998,266
Total Fund Balance	-	-	\$ 39.623	\$ 79.045	\$ 118,227	\$ 157,140

Passenger traffic, which has been steadily increasing, will continue to drive revenue in FY20. TLH's passenger traffic in April 2019 saw a 4.2% increase over April 2018, and FY19 overall is 5.9% higher than FY18 to date. Staff will also be looking to expand non-aeronautical revenue, including through commercial leasing. The Aviation Fund pro forma is balanced in part due to expectations of continued revenue sources and managing expenditures.

Golf

The Golf Fund operates Hilaman Golf Course offering community-wide playing through daily play, tournaments, charity events, and seasonal and annual membership packages. Hilaman offers an 18-hole course, a driving range with recently-added synthetic hitting mats, a Pro Shop featuring the latest gear by major brands, and more. The FY20 Golf Budget is shown below.

•	Fund Pro Forma	2020 Budget 9-11-19 Agenda ▼	615 - Golf Course Fund ▼
---	----------------	------------------------------	--------------------------

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types						
REVENUE SUMMARY	•					
Taxes & Franchise Fees	-	-	-	-	-	
Ad Valorem Taxes	-	-	-	-	-	
Licenses & Permits	-	-	_	-	_	
Intergovernmental Revenue	-	-	_	-	_	
Charges for Services	1,085,171	992,467	1,007,354	1,022,464	1,037,801	1,053,36
Fines & Forfeitures	-	-	_	-	_	
Other Revenues	2,030	2,575	2,613	2,653	2,692	2,73
Other Sources	-	-	-	-	-	
Revenue Subtotal	\$ 1,087,201	\$ 995,042	\$ 1,009,967	\$ 1,025,117	\$ 1,040,493	\$ 1,056,10
EXPENDITURE SUMMARY						
Personnel Services	\$ 561,985	\$ 600,657	\$ 609,667	\$ 618,813	\$ 628,094	\$ 637,517
Operating Expenditures	214,713	190,860	193,723	196,631	199,581	202,57
Internal Service Funds	178,002	53,657	54,462	55,279	56,109	56,95
Utilities and Other Expenses	127,813	128,109	130,032	131,983	133,964	135,97
Transfers	1,178	1,196	1,214	1,232	1,250	1,269
Contributions to Operations	-	-	-	-	-	
Year End Adjustments	3,510	20,563	20,871	21,185	21,502	21,82
Expenditure Subtotal	\$ 1,087,201	\$ 995,042	\$ 1,009,969	\$ 1,025,123	\$ 1,040,500	\$ 1,056,10
TOTAL SUMMARY						
Revenue Total	\$ 1,087,201	\$ 995,042	\$ 1,009,967	\$ 1,025,117	\$ 1,040,493	\$ 1,056,101
Expenditure Total	\$ 1,087,201	\$ 995,042	\$ 1,009,969	\$ 1,025,123	\$ 1,040,500	\$ 1,056,106
Total Fund Balance	-	-	(\$ 2)	(\$ 6)	(\$ 7)	(\$ 5

Rounds played is a tracked performance measure and a major driver of Hilaman's revenue. In FY19, rounds played to date are up 23% from the previous year, bringing in 26% more revenue. To keep the course in top playing shape for golfers and continue this trend into FY20, staff puts a strong focus on maintenance including reseeding, aerating greens to improve the soil and playability, and detailing fairways. Recent bunker renovations drain water quickly, lessening the impact of inclement weather on rounds played, and new signs, flags, and tee markers will further enhance the golfing experience.

The Golf Fund pro forma is balanced. Revenue is expected to see modest increases year-over-year as enhancements to the course, clubhouse, and restaurant attract more golfers, and expenditures will increase at a manageable rate as there are no expected increases to staff.

Fire

Established in 1902, the Tallahassee Fire Department (TFD) is a municipal fire department that provides fire suppression and emergency medical services in the City and the unincorporated areas of Leon County, Florida. The department is charged with the responsibility of protecting lives, property and the environment from hazardous conditions that threaten our community. This mission is accomplished through the provision of prevention and protective services specific to the incident need.

The Tallahassee Fire Department with a total staff of 300 people includes 285 sworn and 15 non-sworn personnel. Department activities are broadly grouped into Training, Emergency Management, Prevention, Operations (Suppression), Logistics, Public Education, Plans Review and Human Resources and Finance support functions. The Tallahassee Fire Department also provides quality first response non-transport Basic Life Support (BLS) and Advanced Life Support (ALS) services in conjunction with Leon County Emergency Medical Services (EMS). Department services are provided through 16 fire stations and an administrative office in the Public Safety Complex.

▼ Fund Pro Forma 2020 Budget 9-11-19 Agenda ▼ 130 - Fire Service Fee Operating Fnd ▼

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types						
REVENUE SUMMARY	•					
Taxes & Franchise Fees	-	-	-	-	-	
Ad Valorem Taxes	-	-	-	-	-	
Licenses & Permits	347,530	347,530	347,530	347,530	347,530	347,530
Intergovernmental Revenue	108,303	108,303	108,303	108,303	108,303	108,303
Charges for Services	44,587,099	46,034,286	46,582,260	47,137,358	47,699,672	48,269,295
Fines & Forfeitures	-	-	-	-	-	
Other Revenues	(18,300)	(18,300)	(18,300)	(18,300)	(18,300)	(18,300)
Other Sources	1,708,188	1,779,482	1,779,482	1,779,482	1,779,482	1,779,482
Revenue Subtotal	\$ 46,732,820	\$ 48,251,301	\$ 48,799,275	\$ 49,354,373	\$ 49,916,687	\$ 50,486,310
EXPENDITURE SUMMARY						
Personnel Services	\$ 30,969,396	\$ 32,126,003	\$ 32,810,629	\$ 33,510,384	\$ 34,225,627	\$ 34,956,694
Operating Expenditures	1,945,890	1,945,890	1,945,890	1,945,890	1,945,890	1,945,890
Internal Service Funds	10,458,861	10,934,126	10,783,126	10,783,126	10,783,126	10,783,126
Utilities and Other Expenses	382,262	385,701	389,174	392,676	396,210	399,775
Transfers	2,655,111	2,538,281	2,538,701	2,538,450	2,489,620	2,490,01
Contributions to Operations	321,300	321,300	321,300	321,300	321,300	321,300
Year End Adjustments	-	-	-	-	-	
Expenditure Subtotal	\$ 46,732,820	\$ 48,251,301	\$ 48,788,820	\$ 49,491,826	\$ 50,161,773	\$ 50,896,800
TOTAL SUMMARY						
Revenue Total	\$ 46,732,820	\$ 48,251,301	\$ 48,799,275	\$ 49,354,373	\$ 49,916,687	\$ 50,486,310
Expenditure Total	\$ 46,732,820	\$ 48,251,301	\$ 48,788,820	\$ 49,491,826	\$ 50,161,773	\$ 50,896,800
Total Fund Balance	-	-	\$ 10,455	(\$ 137,453)	(\$ 245,086)	(\$ 410,490

The FY20 budget will mark the fifth year of the current fire fee rate schedule. The interlocal agreement between Leon County and the City could be reviewed in FY20 regarding decisions to extend current fire fee rates, increase rates by a percentage or new study to determine new rates pending agreement from the City and County. That agreement also stipulates the split of Municipal Services Taxing Unit (MSTU) revenues between the City and the County as a revenue source to support EMS services County-wide.

Cemetery

The City Commission adopted an ordinance on September 10, 1986 establishing the Cemetery Perpetual Care Trust Fund (PCTF) for the maintenance and operation of the City cemeteries. Proceeds from this trust are transferred annually to support operations within the Cemetery Division. The City of Tallahassee owns and maintains five cemeteries totaling 133 acres. The City also provides maintenance services for the historic Plantation Cemetery.

The FY20 pro forma for the Cemeteries Fund is balanced and will be achieved through a transfer of \$208,183 from the PCTF as show in the table below:

▼ Fund Pro Forma 2020 Budget 9-11-19 Agenda ▼ 840 - Cemetary Perpetual Care Trust ▼

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types						
REVENUE SUMMARY						
Taxes & Franchise Fees	-	-	-	-	-	
Ad Valorem Taxes	-	-	-	-	-	
Licenses & Permits	-	-	-	-	-	
Intergovernmental Revenue	-	-	-	-	-	
Charges for Services	152,460	114,345	57,173	-	-	
Fines & Forfeitures	-	-	-	-	-	
Other Revenues	79,800	75,810	72,020	68,419	64,998	61,74
Other Sources	244,709	208,183	256,481	304,700	312,317	320,12
Revenue Subtotal	\$ 476,969	\$ 398,338	\$ 385,673	\$ 373,118	\$ 377,315	\$ 381,87
EXPENDITURE SUMMARY						
Personnel Services	\$ 170,748	\$ 97,094	\$ 98,551	\$ 100,031	\$ 101,528	\$ 103,05
Operating Expenditures	121,559	121,559	123,381	125,234	127,112	129,01
Internal Service Funds	157,537	152,560	154,849	157,170	159,529	161,92
Utilities and Other Expenses	27,125	27,125	27,532	27,945	28,364	28,79
Transfers	-	-	-	-	-	
Contributions to Operations	-	-	-	-	-	
Year End Adjustments	-	-	-	-	-	
Expenditure Subtotal	\$ 476,969	\$ 398,338	\$ 404,313	\$ 410,380	\$ 416,533	\$ 422,78
TOTAL SUMMARY						
Revenue Total	\$ 476,969	\$ 398,338	\$ 385,673	\$ 373,118	\$ 377,315	\$ 381,87
Expenditure Total	\$ 476,969	\$ 398,338	\$ 404,313	\$ 410,380	\$ 416,533	\$ 422,78
Total Fund Balance	-	-	(\$ 18,640)	(\$ 37,262)	(\$ 39,218)	(\$ 40,909

Operating expenditures have been increased by 1.5%. The elimination of charges for services in FY22 reflects the assumption that remaining grave spaces will be sold by FY21. The pro forma was also adjusted to show the revenue generated from interest on the balance of the PCTF is decreasing each year consistent with the remaining balance of the fund. The balance of the PCTF following the annual transfer will be \$3.6 million, providing approximately eight years of cemetery operations and maintenance under the current conditions. Staff is continuing to review long-term options for Cemetery operations and the PCTF and will bring a proposal to the Commission at a later time.

All Utility Fund Pro Formas

The City of Tallahassee utilities continue to provide cost effective and reliable utility services to all of the City of Tallahassee and to parts of unincorporated Leon County and support the City Commission's priorities of economic development through the use of dependable electric, water, gas, sewer and solid waste services. These services are critical to the daily economic activities of the entire commercial sector locally

Electric Utility

The Electric Utility serves over 120,000 customers in a 221-square mile service territory. It is the fourth largest municipal electric utility in Florida, and the 26th largest of over 2,000 municipal systems in the United States. The utility is comprised of six major divisions: Finance and Administration, Power Delivery, Energy Supply, System Operations, System Compliance, and System Integrated Planning. The Electric Utility develops 10-year sales forecast annually to use in the annual budget process. The FY20 pro forma for the Electric Operating Fund below is balanced and estimated results are shown in the following table.

•	Fund Pro Forma	2020 Budget 9-11-19 Agenda 🔻	400 - Electric Operating Fund ▼

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types	•					
REVENUE SUMMARY						
Taxes & Franchise Fees						
Tunes at Full of the Co	-	-	-	-	-	
Ad Valorem Taxes	-	-	-	-	-	
Licenses & Permits	-	-	-	-	-	
Intergovernmental Revenue	2,948,111	_,,	-,,	2,652,611	-,,	2,754,36
Charges for Services	262,327,278	268,290,080	273,387,592	278,581,956	283,875,013	289,268,63
Fines & Forfeitures	-	-	-	-	-	
Other Revenues	7,152,202	7,152,202	7,288,094	7,426,568	7,567,672	7,711,458
Other Sources	3,263,240	4,528,280	4,614,317	4,701,989	4,791,327	4,882,362
Revenue Subtotal	\$ 275,690,831	\$ 282,525,175	\$ 287,893,153	\$ 293,363,123	\$ 298,937,023	\$ 304,616,820
EXPENDITURE SUMMARY						
Personnel Services	\$ 32,194,685	\$ 33,558,274	\$ 34,195,884	\$ 34,845,600	\$ 35,507,667	\$ 36,182,308
Operating Expenditures	108,675,819	110,766,587	112,871,158	115,015,709	117,201,007	119,427,832
Internal Service Funds	22,300,293	24,023,550	24,479,996	24,945,117	25,419,075	25,902,037
Utilities and Other Expenses	436,298	444,587	453,037	461,641	470,414	479,352
Transfers	81,581,809	82,650,713	83,414,207	84,694,360	85,713,596	86,967,307
Contributions to Operations	30,501,927	31,081,464	31,672,011	32,273,780	32,886,981	33,511,834
Year End Adjustments	-	-	-	-	-	
Expenditure Subtotal	\$ 275,690,831	\$ 282,525,175	\$ 287,086,293	\$ 292,236,207	\$ 297,198,740	\$ 302,470,670
TOTAL SUMMARY						
Revenue Total	\$ 275,690,831	\$ 282,525,175	\$ 287,893,153	\$ 293,363,123	\$ 298,937,023	\$ 304,616,826
Expenditure Total	\$ 275,690,831	\$ 282,525,175	\$ 287,086,293	\$ 292,236,207	\$ 297,198,740	\$ 302,470,670
Total Fund Balance	-	-	\$ 806,860	\$ 1,126,916	\$ 1,738,283	\$ 2,146,156

Personnel costs are based on the general employee salary and benefit assumptions presented earlier in this agenda item along with an increase of \$254,000 to support the Craft Step Pay Program (Apprentice and Journey level positions). Additionally, fuel costs have been adjusted based on projections for commodity pricing and dispatching and will be adjusted again prior to the adoption of the FY20 budget. Other factors impacting Electric's FY20 budget include increased costs to allocated accounts, including vehicle replacement and updated allocation statistics for various software licenses and agreements. The RR&I transfer is budgeted at \$31.2 million to account for the additional depreciation expense associated with new generation that came online last year. Finally, a rate study was completed last year and provides for the assumptions detailed above as well as future obligations.

Gas Utility

The City of Tallahassee's Natural Gas Utility has provided clean, safe, economical and reliable natural gas to residents and businesses in a growing service area for over 60 years. The utility safely provides natural gas energy through 920 miles of underground gas mains, which serve over 30,000 customers in the Leon, Gadsden, and Wakulla areas. The highly trained staff works to ensure the integrity and dependability of the distribution system, and to assist customers with energy conservation and cost savings through natural gas use.

▼ Fund Pro Forma 2020 Budget 9-11-19 Agenda ▼ 430 - Gas Operating Fund ▼

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types						
REVENUE SUMMARY	•					
Taxes & Franchise Fees	-	-	-	-	-	-
Ad Valorem Taxes	-	-	_	-	-	
Licenses & Permits	-	-	_	-	-	
Intergovernmental Revenue	-	-	_	-	-	
Charges for Services	27,347,877	29,193,249	29,747,921	30,313,131	30,889,081	31,475,973
Fines & Forfeitures	-	-	-	-	-	-
Other Revenues	768,441	768,441	783,041	797,919	813,080	828,528
Other Sources	204,997	-	-	-	-	-
Revenue Subtotal	\$ 28,321,315	\$ 29,961,690	\$ 30,530,962	\$ 31,111,050	\$ 31,702,160	\$ 32,304,501
EXPENDITURE SUMMARY						
Personnel Services	\$ 2,200,059	\$ 2,511,728	\$ 2,559,451	\$ 2,608,081	\$ 2,657,635	\$ 2,708,130
Operating Expenditures	12,408,259	13,937,838	14,202,658	14,472,509	14,747,487	15,027,690
Internal Service Funds	2,950,590	3,085,634	3,144,259	3,204,000	3,264,877	3,326,909
Utilities and Other Expenses	66,554	67,819	69,108	70,421	71,757	73,121
Transfers	5,871,253	4,469,218	4,518,920	4,552,373	4,291,859	4,327,997
Contributions to Operations	2,966,856	3,023,226	3,080,668	3,139,200	3,198,845	3,259,623
Year End Adjustments	1,857,744	2,866,227	2,920,685	2,976,178	3,032,726	3,090,348
Expenditure Subtotal	\$ 28,321,315	\$ 29,961,690	\$ 30,495,749	\$ 31,022,762	\$ 31,265,186	\$ 31,813,818
TOTAL SUMMARY						
Revenue Total	\$ 28,321,315	\$ 29,961,690	\$ 30,530,962	\$ 31,111,050	\$ 31,702,160	\$ 32,304,501
Expenditure Total	\$ 28,321,315	\$ 29,961,690	\$ 30,495,749	\$ 31,022,762	\$ 31,265,186	\$ 31,813,818
Total Fund Balance	-	-	\$ 35,213	\$ 88,288	\$ 436,974	\$ 490,683

Personnel costs are based on the general employee salary and benefit assumptions presented earlier in this agenda item. Fuel costs have been adjusted based on projections for commodity pricing and dispatching and will be adjusted again prior to the adoption of the FY20 budget. A rate study was completed last year and has provided for the assumptions detailed above as well as future obligations.

Water

The City of Tallahassee's Water Utility is responsible for ensuring the safe and uninterrupted delivery of the highest quality drinking water to its customers. The water utility currently serves 86,132 service points, which in turn serve the City's entire population, with approximately nine billion gallons consumed in FY18. The City owns and operates 27 deep wells, 8 elevated water storage tanks and approximately 1,200 miles of water mains, which provide potable water to essentially all developed areas in the city and certain contiguous county areas. The water system also supplies water to 6,900 fire hydrants.

▼ Fund Pro Forma 2020 Budget 9-11-19 Agenda ▼ 460 - Water Operating Fund ▼

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types						
REVENUE SUMMARY						
Taxes & Franchise Fees	-	-	-	-	-	-
Ad Valorem Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	
Intergovernmental Revenue	394,810	402,311	409,955	417,744	425,682	433,770
Charges for Services	32,514,432	34,154,416	34,803,351	35,464,614	36,138,442	36,825,072
Fines & Forfeitures	-	-	-	-	-	-
Other Revenues	3,842,315	3,915,320	3,989,710	4,065,515	4,142,759	4,221,472
Other Sources	2,921,054	2,596,076	2,645,401	2,695,664	2,746,882	2,799,072
Revenue Subtotal	\$ 39,672,611	\$ 41,068,123	\$ 41,848,417	\$ 42,643,537	\$ 43,453,765	\$ 44,279,386
EXPENDITURE SUMMARY						
Personnel Services	\$ 7,708,520	\$ 8,246,786	\$ 8,403,474	\$ 8,563,141	\$ 8,725,840	\$ 8,891,630
Operating Expenditures	1,627,766	1,658,697	1,690,212	1,722,319	1,755,047	1,788,393
Internal Service Funds	9,883,240	9,498,376	9,678,844	9,862,744	10,050,137	10,241,091
Utilities and Other Expenses	2,238,728	2,079,007	2,118,509	2,158,759	2,199,776	2,241,572
Transfers	14,656,411	15,959,710	16,151,852	16,325,822	16,508,903	16,592,082
Contributions to Operations	3,557,946	3,625,547	3,694,432	3,764,627	3,836,154	3,909,041
Year End Adjustments	-	-	-	-	-	-
Expenditure Subtotal	\$ 39,672,611	\$ 41,068,123	\$ 41,737,323	\$ 42,397,412	\$ 43,075,857	\$ 43,663,809
TOTAL SUMMARY						
Revenue Total	\$ 39,672,611	\$ 41,068,123	\$ 41,848,417	\$ 42,643,537	\$ 43,453,765	\$ 44,279,386
Expenditure Total	\$ 39,672,611	\$ 41,068,123	\$ 41,737,323	\$ 42,397,412	\$ 43,075,857	\$ 43,663,809
Total Fund Balance	_	_	\$ 111,094	\$ 246,125	\$ 377,908	\$ 615.577

The FY20 budget for water reflects the citywide assumptions for personnel costs, as well as estimated costs included in the recent rate study. Using periodic rate studies ensures that funds maintain a healthy financial condition, recover costs appropriately and fund capital investment as identified in long-term master plans. The Water Fund as shown is balanced with rate revenue estimates for FY20.

Changes in the Water Fund include decreased internal service cost of \$460,000, which are driven by various measures of use and activity, and a planned increase in transfers to RR&I, increasing it from \$4 million in FY19 to \$5 million in FY20.

Sewer Fund

The City of Tallahassee's Sewer Utility is responsible for collecting, treating and disposing of wastewater from 73,950 service points, along with treating commercially pumped sewage. Wastewater is treated in the City's Advanced Wastewater Treatment plant to a standard that more than exceeds regulatory requirements, as part of the City's commitment to protecting the environment. In FY18, six billion gallons were treated. The wastewater system includes 140 miles of force main (pressurized) facilities and approximately 915 miles of gravity main facilities. These mains range from 42-inch trunk lines to individual customer connections. The system also operates 111 pumping stations to lift and move sewage to the treatment facilities.

▼ Fund Pro Forma 2020 Budget 9-11-19 Agenda ▼ 500 - Sewer Operating Fund ▼

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types						
REVENUE SUMMARY						
Taxes & Franchise Fees	-	-	-	-	-	-
Ad Valorem Taxes	-	-	-	-	-	
Licenses & Permits	-	-	-	-	-	-
Intergovernmental Revenue	1,521,745	1,550,658	1,580,121	1,610,143	1,640,736	1,671,910
Charges for Services	60,443,069	62,811,010	64,004,417	65,220,501	66,459,691	67,722,425
Fines & Forfeitures	-	-	-	-	-	-
Other Revenues	2,787,822	2,840,791	2,894,766	2,949,766	3,005,812	3,062,922
Other Sources	7,928,588	7,532,069	7,681,409	7,833,717	7,989,052	8,147,475
Revenue Subtotal	\$ 72,681,224	\$ 74,734,528	\$ 76,160,713	\$ 77,614,127	\$ 79,095,290	\$ 80,604,732
EXPENDITURE SUMMARY						
Personnel Services	\$ 15,220,075	\$ 16,079,610	\$ 16,385,131	\$ 16,696,442	\$ 17,013,670	\$ 17,336,933
Operating Expenditures	7,154,318	7,290,248	7,428,768	7,569,912	7,713,741	7,860,296
Internal Service Funds	8,620,489	9,317,114	9,494,140	9,674,533	9,858,344	10,045,655
Utilities and Other Expenses	4,382,080	3,965,341	4,040,682	4,117,452	4,195,684	4,275,404
Transfers	30,940,832	33,081,429	33,429,902	33,722,548	34,013,398	34,228,651
Contributions to Operations	4,907,543	5,000,786	5,095,801	5,192,621	5,291,281	5,391,816
Year End Adjustments	1,455,887	-	-	-	-	-
Expenditure Subtotal	\$ 72,681,224	\$ 74,734,528	\$ 75,874,424	\$ 76,973,508	\$ 78,086,118	\$ 79,138,755
TOTAL SUMMARY						
Revenue Total	\$ 72,681,224	\$ 74,734,528	\$ 76,160,713	\$ 77,614,127	\$ 79,095,290	\$ 80,604,732
Expenditure Total	\$ 72,681,224	\$ 74,734,528	\$ 75,874,424	\$ 76,973,508	\$ 78,086,118	\$ 79,138,755
Total Fund Balance	-	-	\$ 286,289	\$ 640,619	\$ 1,009,172	\$ 1,465,977

The FY20 budget for sewer reflects the citywide assumptions for personnel costs, as well as estimated costs included in the recent rate study. Using periodic rate studies ensures that funds maintain a healthy financial condition, recover costs appropriately and fund capital investment as identified in long-term master plans. The Sewer Fund as shown is balanced with rate revenue estimates for FY20.

Changes in the Sewer Fund include increased internal service costs of \$610,000, which is due to direct charges for computer licenses in Technology Innovation and increased vehicle replacement charges. Sewer planned transfers for RR&I also increased for FY20, from \$9.3 million in FY19 to \$11.4 million in FY20.

The Stormwater Fund manages and develops infrastructure for drainage, flood prevention and retention of storm water run-off to prevent pollutants from entering the aquifer. This includes capital project oversight, maintenance of drainage infrastructure such as retention ponds and drainage outfalls, monitoring of lakes and ground water and raising public awareness of the environmental impacts of pollution, such as the Think About Personal Pollution (TAPP) program.

▼ Fund Pro Forma 2020 Budget 9-11-19 Agenda ▼ 605 - Stormwater Fund ▼

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types						
REVENUE SUMMARY						
Taxes & Franchise Fees	-	-	-	-	-	
Ad Valorem Taxes	-	-	-	-	-	
Licenses & Permits	-	-	-	-	-	
Intergovernmental Revenue	-	-	-	-	-	
Charges for Services	17,589,643	17,923,846	18,264,399	18,611,423	18,965,040	19,325,370
Fines & Forfeitures	-	-	-	-	-	
Other Revenues	511,779	521,503	531,411	541,508	551,797	562,28
Other Sources	205,983	209,897	213,885	217,949	222,090	226,309
Revenue Subtotal	\$ 18,307,405	\$ 18,655,246	\$ 19,009,695	\$ 19,370,880	\$ 19,738,926	\$ 20,113,96
EXPENDITURE SUMMARY						
Personnel Services	\$ 6,763,716	\$ 7,077,282	\$ 7,211,752	\$ 7,348,773	\$ 7,488,402	\$ 7,630,67
Operating Expenditures	1,195,436	1,218,149	1,241,294	1,264,879	1,288,914	1,313,40
Internal Service Funds	5,760,225	5,921,602	6,034,113	6,148,761	6,265,588	6,384,63
Utilities and Other Expenses	168,953	172,162	175,434	178,768	182,165	185,62
Transfers	4,035,105	3,874,786	3,943,625	4,013,788	4,060,995	4,133,778
Contributions to Operations	383,970	391,265	398,699	406,275	413,994	421,86
Year End Adjustments	-	-	-	-	-	
Expenditure Subtotal	\$ 18,307,405	\$ 18,655,246	\$ 19,004,917	\$ 19,361,244	\$ 19,700,058	\$ 20,069,97
TOTAL SUMMARY						
Revenue Total	\$ 18,307,405	\$ 18,655,246	\$ 19,009,695	\$ 19,370,880	\$ 19,738,926	\$ 20,113,96
Expenditure Total	\$ 18,307,405	\$ 18,655,246	\$ 19,004,917	\$ 19,361,244	\$ 19,700,058	\$ 20,069,97
Total Fund Balance	-	-	\$ 4,778	\$ 9,636	\$ 38,868	\$ 43,98

The Stormwater Fund is balanced with revenues increased by 1.9% CPI per the current rate plan. Personnel costs will increase by \$304,000 for citywide salary and benefit changes with other operating costs adjusting by 1.9% as well. Internal service allocations increased by \$138,000 and transfers to RR&I were reduced by \$200,000. Undesignated capital funds are available to offset this reduction and will provide the needed funding for the capital improvement plan.

Solid Waste

As part of the Community Beautification and Waste Management Department, the Solid Waste Fund provides for removal and disposal of garbage, bulky items and yard waste, as well as recycling and recycling services for residential and commercial customers within the city limits. Current customer counts are 47,000 residential; 16,000 commercial service points, and 2,100 commercial recycling service points. The City is the exclusive provider of commercial and residential waste collection services (excluding recycling and construction and demolition debris).

▼ Fund Pro Forma 2020 Budget 9-11-19 Agenda ▼ 600 - Solid Waste Fund ▼

	FY19	FY20	FY21	FY22	FY23	FY24
Account Types						
REVENUE SUMMARY						
Taxes & Franchise Fees	-	-	-	-	-	-
Ad Valorem Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental Revenue	-	-	-	-	-	-
Charges for Services	24,373,898	29,156,002	29,709,966	30,274,455	30,849,670	31,435,814
Fines & Forfeitures	-	-	-	-	-	-
Other Revenues	41,943	42,950	43,766	44,598	45,445	46,308
Other Sources	5,859,994	-	-	-	-	-
Revenue Subtotal	\$ 30,275,835	\$ 29,198,952	\$ 29,753,732	\$ 30,319,053	\$ 30,895,115	\$ 31,482,122
EXPENDITURE SUMMARY						
Personnel Services	\$ 5,813,702	\$ 5,365,140	\$ 5,467,074	\$ 5,570,949	\$ 5,676,797	\$ 5,784,659
Operating Expenditures	7,494,222	6,839,421	6,969,369	7,101,787	7,236,723	7,374,220
Internal Service Funds	7,567,617	7,634,317	7,779,371	7,927,180	8,077,795	8,231,274
Utilities and Other Expenses	7,206,389	6,986,269	7,119,009	7,254,268	7,392,101	7,532,550
Transfers	268,716	412,037	415,127	418,275	421,483	424,752
Contributions to Operations	1,925,189	1,961,768	1,999,041	2,037,023	2,075,726	2,115,165
Year End Adjustments	-	-	-	-	-	-
Expenditure Subtotal	\$ 30,275,835	\$ 29,198,952	\$ 29,748,991	\$ 30,309,482	\$ 30,880,625	\$ 31,462,620
TOTAL SUMMARY						
Revenue Total	\$ 30,275,835	\$ 29,198,952	\$ 29,753,732	\$ 30,319,053	\$ 30,895,115	\$ 31,482,122
Expenditure Total	\$ 30,275,835	\$ 29,198,952	\$ 29,748,991	\$ 30,309,482	\$ 30,880,625	\$ 31,462,620
Total Fund Balance	-	_	\$ 4,741	\$ 9.571	\$ 14,490	\$ 19.502

A solid waste rate study was begun in FY 2019 and has now been finalized. The study was performed by the City's long-time rate consultant, Leidos Engineering, LLC. The previous rate study was completed in 2016 and identified the need for rate increases beginning in FY 2018. As budgeted, this shortfall was covered using Solid Waste reserve funds, as will an expected deficit in FY 2019. The study addresses the period covering fiscal years 2020 through 2023 and develops rates that will insure a sound financial footing for the solid waste utility. The fully allocated rate changes recommended in the study will result in an increase to the standard monthly residential garbage charge of \$1.54 per month, from \$18.37 to \$19.91. Typical commercial customers who require 8 cubic yard dumpster service once each week will see an increase from \$130.35 to \$156.00 per month.